

**MINUTES of MEETING of CPP MANAGEMENT COMMITTEE held in the BOARD ROOM, HIE ARGYLL AND THE ISLANDS, THE ENTERPRISE CENTRE, KILMORY INDUSTRIAL ESTATE, LOCHGILPHEAD
on WEDNESDAY, 13 JUNE 2007**

Present: Andrew Campbell SNH (Chair)

Raymond Park, Strathclyde Police (Vice-Chair)
Eileen Wilson, Argyll and Bute Community Planning Partnership
Brian Barker, Argyll and Bute Council
Sue Gledhill, HIE Argyll and the Islands
Davd Dowie, Communities Scotland
Julian Hankinson, Assoc. of Community Councils in Argyll and Bute
Malcolm MacFadyen, Argyll and Bute Council (Community Regeneration)
Muriel Kupris, Argyll and Bute Council (Community Regeneration)
Hugh Donaldson, Initiative at the Edge
Peter Wotherspoon, Initiative at the Edge
Geoff Calvert, Strathclyde Fire and Rescue
Stephen Sunderland, Scottish Executive Rural Payments and Inspections Directorate (SERPAID)
Gordon Anderson, Strathclyde Police
Marlene Baillie, Strathclyde Police
David Proctor, Strathclyde Fire and Rescue
Peter Minshall, Argyll CVS
Mary Louise McQuarrie, Argyll and Bute Council

Apologies: Kevin O'Hare, Scottish Water
Deborah Bryce, latE Project Officer, Jura
Fiona Carswell, latE Project Officer, Coll
Bill Dundas, (SERPAID)
Aileen Edwards, Scottish Enterprise
Elaine Garman, NHS Highland
David Penman, Strathclyde Fire and Rescue
James McLellan, Argyll and Bute Council
Fiona Ritchie, NHS Highland

1. WELCOME/APOLOGIES

Andrew Campbell welcomed everyone to the meeting.

2. MINUTES

The Minutes of the meeting of 18 April 2007 were accepted as an accurate record.

3. MATTERS ARISING

Matters arising from the previous meeting were included on the agenda.

4. (a) COMMUNITY PLAN 2007-2017 UPDATE - FINAL DRAFT PLAN

Eileen Wilson updated the meeting on the Draft Community Plan, copies of which had been circulated, and the meeting discussed

various items for inclusion in the Plan document. The Action Plan would be the subject of discussion at the Conference to be held on 15 June.

(b) **CPP BIENNIAL CONFERENCE - 15 JUNE 2007**

Eileen Wilson updated the meeting on the final arrangements in place for the Conference to be held on Friday 15 June. The main discussion in the afternoon would focus on the Action Plan.

5. CAMPUS POLICING

Inspector Marlene Baillie, Strathclyde Police provided a presentation on Campus Policing in Cowal and Bute, outlining the main policing problems in the town centres of Dunoon and Rothesay of underage drinking, youth disorder and vandalism, after which various questions were put to and answered by Marlene.

It was noted, to sustain and prolong the work already carried out with school liaison officers, that Strathclyde Police, Argyll and Bute Social and Education Services would form a Pilot for Bute and Cowal, to be reviewed after 6 months and fully evaluated after 12 months, with the potential for rolling out to other parts of Argyll and Bute.

6. DTI CONSULTATION ON POST OFFICE NETWORK

Reference minutes of meeting held on 7 February 2007 the meeting discussed the announcements from John Swinney, Cabinet Secretary for Finance and Sustainable Growth and Alistair Darling, Secretary of State for Trade and Industry along with the DTI response, copies of all of which had previously circulated.

7. CITIZENS' PANEL

Eileen Wilson spoke on the actions from the new Community Plan which had been put to the Citizens' Panel and which provided a favourable and positive response. It was noted that most of the panel were aware of the Community Planning vision. Eddy Graham, IBP Strategy and Research, was currently putting the outcomes of the Twelfth Questionnaire together.

8. INTERREG NORTHERN IRELAND/SCOTLAND

Mary Louise MacQuarrie spoke to the meeting in regard to joint report by herself and Jane Fowler on InterReg Northern Ireland/Scotland, which provided an update on the progress of the Scotland/Ireland Cross Border programme (2007-2013) and opportunities for project development and access to funding.

The meeting noted the potential of the programme to support projects which could contribute to strategic objectives, particularly in relation to service delivery.

9. EQUALITIES TOOLKIT

There was submitted report by Jennifer Swanson, Policy Officer-Strategy, on Argyll and Bute Council's Equality Impact Assessment toolkit, developed in order to improve services and which can be used by partner organisations. The toolkit had been shared with other local authorities and with community planning partners in Argyll and Bute.

The report described how the toolkit was developed, outlined the process for Equality Impact Assessment and set out the process for rolling out the toolkit.

10. ENGAGING CHILDREN AND YOUNG PEOPLE IN COMMUNITY PLANNING

Reference minutes of meeting held on 7 February 2007, the meeting noted report by Roanna Taylor, Young Scot/Dialogue Youth Co-ordinator, copies having previously been circulated, in regard to Dialogue Youth which was designed to promote inclusion among young people in the development and provision of local services. Eileen outlined the opportunity for partners to engage in the process of Dialogue Youth and it was agreed that Roanna would attend the next meeting.

Action: Roanna Taylor to attend next meeting to be held on 8 August 2007

11. HI-ARTS DEVELOPMENT WORK IN ARGYLL

The meeting discussed report by John Saich, Highlands and Islands Arts Limited, copies having previously been circulated, on Hi-Arts development work in Argyll and the objectives listed in the report.

The meeting noted the intention to undertake a research programme with a view to developing an internet resource for the Arts in Argyll and Bute with online resources, an events listing and news editorial; suitable project branding and marketing; a representative members' Forum or advocacy group; and a viable business plan for the sustained growth of the project beyond the pilot phase.

Action Note: Eileen Wilson to write to Hi-Arts

12. COMMUNITY PLANNING ISSUES

(a) Update on CPP Priorities

(i) Health and Wellbeing Group

The meeting noted the activities of the Health and Wellbeing Group, copies having previously been circulated. It was noted that a seminar on alcohol would be held following the Community Planning Partnership meeting on 6 July 2007 and partners were encouraged to register for the seminar as soon as possible.

(ii) Argyll and the Islands Economic Forum

Sue Gledhill updated the meeting on the activities of the Argyll and the Islands Economic Forum.

(iii) Dunbartonshire Economic Forum

There was no report on the activities of the Dunbartonshire Economic Forum.

(iv) **Strategic Housing and Communities Forum**

Malcolm MacFadyen updated the Management Committee on the activities of the Strategic Housing and Communities Forum, which had met the previous day, when the main topic considered was the Local Housing Strategy Annual Update which would be submitted to Communities in early July. Communities Scotland's Investment Programme, which permitted 203 site starts, had been presented. Papers on the new Strategic Housing Investment Plans which local authorities require to submit by the end of November had also been presented, designed to create a more explicit linkage between the housing needs assessment contained within the Local Housing Strategy and the investment plan to be put in place over a three to five year period to address needs. Agreement was reached to promote an Argyll and Bute wide research project into options for the use of Homestake to promote opportunities for low cost home ownership.

Community Learning and Regeneration, Scottish Water's Investment Programme and measure being undertaken to combat homelessness and development of the Telecare Strategy had also been discussed.

(b) **Bute and Cowal Local Community Planning Partnership**

Eileen spoke to the meeting on the activities of the Bute and Cowal Local Community Planning Partnership, copies having previously been circulated.

It was proposed to undertake a pilot initiative to develop a talk site website as a consultative tool to enable community groups to publicise their work and activities and the Bute and Cowal Community Planning Management Group would be looking for commitment to £1,000 to set up and run website. Consideration would also be given to Bute and Cowal being included on the Council/CPP website. It was agreed that a community representative on the ADG would attend the next meeting.

Action Note: Item on Development of Talk Site Website to next meeting

(c) **Initiative at the Edge**

(i) **Isle of Jura**

Peter Wotherspoon spoke in regard to the update from the island of Jura, copies having previously been circulated.

(ii) **Isle of Coll**

Hugh Donaldson spoke on the update from the island of Coll, copies of which had previously been circulated

13. ANY OTHER COMPETENT BUSINESS

(a) COMMUNITY PLANNING REVIEW 2006-2007 – FINAL AUDIT REPORT

Brian Barker spoke to the meeting on the final audit report and action plan, copies having previously been circulated.

(b) INVESTING IN IDEAS

Eileen Wilson and Arlene Cullum are working towards submitting an Investing in Ideas application to Big Lottery Fund to look at how the Partnership could be making better use of new web-based technologies.

(c) FUTURE PARTNERSHIP REPORTING TO MANAGEMENT COMMITTEE

Eileen suggested that in future Updates from CPP groups on Community Planning Issues would be replaced by Partnership reporting based on the CPP Action Plan.

14. DATE OF NEXT MEETING

It was noted that the next meeting would be held on Wednesday 8 August 2007 at 10.30 am, venue to be confirmed.